Business Improvement Areas of British Columbia
AGM – May 3, 2023
Hotel Grand Pacific
463 Belleville Street, Victoria

Minutes

Present BIABC Board: Philip Aguirre (Newton BIA), Patricia Barnes (Hastings North BIA), Jeff Bray (Downtown Victoria Business Association), Mark Burley (Downtown Kelowna Association), Bonnie Burnside (Downtown Surrey BIA), Gavin Duffus (Downtown Vancouver BIA), Teri James (Downtown Langley Business Association), Jeremy Heighton (Kamloops North Shore BIA), Isabel Kolic (Heights Merchants Association), Teri Smith (West End BIA), Colleen Van Mook (Downtown Prince George BIA).

Additional Members: Michelle Barile (West Broadway BIA), Michelle Barlow (Tsawwassen BIA), Lisa Boudreau (South Quesnel Business Association), Jennifer Broadwell (Salmon Arm Downtown Improvement Association), Jesse Brown (Downtown New Westminster BIA), Tracey Clarke (Downtown Courtenay BIA), Teresa Cooper (Parksville Downtown Business Association), Amber Cook (Leduc Downtown Business Association), Katherine Devine (Downtown Duncan BIA), Angela Evans (Collingwood BIA), Ivy Haisell (South Granville BIA), Heather Leary (Oak Bay BIA), Trevor McDonald (Downtown Chilliwack BIA), Jennifer McKinnon (Downtown Port Coquitlam BIA), Keelan Murtagh (Downtown Vernon BIA), Maureen O'Brien (Ambleside-Dundarave BIA), Howie Reimer (Kamloops Central BIA), Neil Wyles (Gastown BIA), Sherry Yonkman (Williams Lake Central BIA)

Secretary: Lori Baxter (BIABC)

1. **Welcome:** The meeting was called to order with Teri Smith in the Chair.

2. **Presidents Introduction:** Smith welcomed everyone to the meeting and introduced the current BIABC board.

   Teri recognized and thanked departed board members Peter Vaisbord from the City of Vancouver and Pamela Bottomley from Downtown Parksville BIA.

3. **Approval of AGM Minutes May 4, 2022:**
   Motion to approve the minutes of the AGM held on May 4, 2022.
   Moved by Downtown Surrey BIA. Seconded by Kamloops North Shore BIA.
   CARRIED.

4. **Report of Directors:**
   Teri referenced the Annual Report distributed to members. BIABC's major focus was on advocacy. BIABC worked with Laura Ballance Media Group (LBMG) to try to raise the profile of BIAs throughout BC and with the provincial government. Meetings have been held with the Premier, the leader of the opposition, and the leader of the Green

Party. BIABC is also working with the Ministry of Jobs, Economic Development and Innovation on a dedicated grant program to address public safety.

5. **Review of 2022 Financial Statements:**
Philip Aguirre, Treasurer, presenting for information the board approved financial statements. BIABC is in a healthy cash position. The deferred revenue on the Balance Sheet is primarily revenues received for LBMG that will be expensed in the following year. On the Income Statement there are increased revenues from memberships and sponsorships. BIABC is also now dedicated resources to a social media contract.

6. **Appointment of Accountant to do a Notice to Reader 2023:** On behalf of the board, Aguirre proposed to keep Nelson Alvarez and Co. as the firm to prepare the year end statements for 2023.
Moved by Downtown Victoria Business Association. Seconded by Kamloops North Shore BIA. **CARRIED**

7. **Nomination and Election of Board Members:**
On behalf of the Nominations Committee, Philip Aguirre presented the following slate to the membership:

Board Members to be Elected

Philip Aguirre, Newton BIA	1st year, 3rd term
Patricia Barnes, Hastings North BIA	1st year, 3rd term
Jeff Bray, Downtown Victoria BA	1st year, 3rd term
Bonnie Burnside, Downtown Surrey BIA	1st year, 5th term
Isabel Kolic, Heights Merchants Association	1st year, 4th term
Maureen O'Brien, Ambleside-Dundarave BIA	1st year, 1st term
Teri Smith, West End BA	1st year, 4th term

Continuing Board Members – no election needed

Mark Burley, Downtown Kelowna Association	2nd year, 1st term
Gavin Duffus, Downtown Vancouver BIA	2nd year, 1st term
Teri James, Downtown Langley BIA	2nd year, 1st term
Jeremy Heighton, Kamloops North Shore	2nd year, 1st term
Laurey-Anne Roodenberg, West Quesnel BA	2nd year, 3rd term
Colleen Van Mook, Downtown Prince George BIA	2nd year, 3rd term

There being no objections, the slate was accepted by acclamation.

8. **Other:**
Smith mentioned the addition of a potential mentorship program being started.

Bray thanked Teri for her four years of leadership and for raising the profile of BIABC to such a degree. Smith thanked everyone for attending the AGM.

9. **Adjournment:** There being no further business, the meeting was adjourned.